

Checklist for Foreign Travel of RA

Name of the RA:

Group in which the RA is appointed:

Source of Fellowship (SINP/Extramural):

Duration of tenure:

Publications from SINP:

Funds received in Earlier Foreign Visit(s) (SINP/Extramural):

Invitation Letter from Conference organizers:

Waivers obtained for this trip from the organizers:

Funds requested for this trip from other sources:

Funds requested from SINP for this trip:

Recommendation of the Group Head: