



SAHA INSTITUTE OF NUCLEAR PHYSICS

1/AF, Bidhannagar, Kolkata-700 064.

Recruitment of ASSISTANT SECURITY OFFICER-I (ASO-I)

[ON DIRECT RECRUITMENT (DR) BASIS] : 1 Post (UR)

Saha Institute of Nuclear Physics (SINP), a Grant-in-Aid Institution under the Department of Atomic Energy (DAE), Government of India, is one of the premier Institutes of basic scientific research located in Kolkata. SINP is looking for dynamic and innovative **ASSISTANT SECURITY OFFICER-I (ASO-I) (01-Post) on DIRECT RECRUITMENT** basis as indicated below :

Sl. No	Name of the Post	Post Code	Level of Pay as per 7 th CPC	No. of vacancies and Reservation Category				Total
				UR	SC	ST	OBC	
1	Assistant Security Officer-I	B/11/2023-ASO-I	7	01	-	-	-	01

The selected candidates will be entitled to draw D.A, H.R.A, and other allowances as per the rules of this Institute.

1. Post : ASSISTANT SECURITY OFFICER-I : (Security Section) : 1 Post.

- (a) **Essential qualifications & Experience** : Ex-Servicemen having Graduate degree and retired in Level-6/GP-4200 with at least 5 (five) years post retirement experience in Security work.

OR

Graduate with NCC (C) Certificate and 5 years regular service experience in Security work in Level-6 / Grade Pay of Rs. 4200/- or equivalent grade.

AND

Physical Fitness : As per GOI guidelines.

- (b) **Age Limit** : For ex-servicemen as per GOI rules & for others 35 years as on the closing date of receiving applications. Relaxation of age limit, if any, as per GOI rules.
- (c) **Selection Procedure** : The shortlisted candidates among eligible applicants meeting the requirements as per advertisement, usefulness of his/her expertise in the relevant field and essential qualifications, will be called for written test / interview.

Desirable : Knowledge of computers applications.

- (d) **Job Description** : The selected person will be responsible for running a smooth and efficient Security Work.

(e) How to Apply :

All applicants have to log in to the application portal at www.saha.ac.in and fill up the application form online. The following **Self Attested** documents have to be kept ready.

1. Document in support of age (school passing certificate/admit card/passport).
2. Document in support of Educational qualifications & Experience certificate.
3. Caste certificate (for reserved categories only) /ex-serviceman certificate.
4. Any other information the applicant may wish to share.

After submitting the online application, applicants are requested to send a printout of the submitted **Online Application Form** (in duplicate) **duly ink signed with blue ink to be received within prescribed due date** with the requisite fee through **online remittance** along with duly self-attested documents in support of age, educational qualification, experience, caste certificate, ex-serviceman and No Objection Certificate etc. Hard copy enclosing the requisite documents may be sent (by post) to **The Registrar, Saha Institute of Nuclear Physics, 1/AF, Bidhannagar, Kolkata-700 064**. While sending the **hard copy** of the application form please write the online application number, name of the applicant and post applied for on the Envelope. Application received after last date shall be treated as **“REJECTED”**. Application without requisite documents will also be treated as **“REJECTED”**. Hardcopy / Printout of online application received through proper channel after the last date of receiving application will also be **“REJECTED”**. **Non-submission of self attested Hardcopy of online submitted application alongwith requisite documents will be REJECTED.**

GENERAL INSTRUCTION :

- (i) Interested candidates must apply only in **ONLINE** mode. Detailed instructions for filling up the online application form are available in the following link: <http://www.saha.ac.in>.
- (ii) **Application fee is Rs. 500/- (Rupees Five hundred only)**. The application fees should be submitted through **online remittance** only. All Women candidates and candidates belonging to PwBDs (persons with Benchmark Disabilities) and Ex-Servicemen are exempt from paying application fee, as per extant government orders. SC/ST candidates are exempt from paying application fee for the posts reserved only for respective category.
- (iii) The candidates who are not exempt from paying examination fee may submit the requisite fee through **online remittance only**. Fee once paid will not be refunded under any circumstances. Fee paid by modes, **other than online remittance**, will not be accepted and the applications of such candidates will be rejected forthright.
- (iv) *Self attested photocopies of documents in support of age (school passing certificate / admit card / passport), educational qualification, experience, caste certificate (for reserve candidates only), ex-service certificates, PwBDs Certificates etc. of the candidate must be submitted along with Hard Copy / Print out of Online application within last date of receipt of Hardcopy.*
- (v) Reservation for SC/ST/OBC are as per Government of India rules.
- (vi) *Persons suffering from not less than 40% of the relevant disability are only eligible for the benefit of reservation. Persons with disabilities (PwBD) fulfilling the eligibility conditions as prescribed under GOI instructions are encouraged to apply. Persons with Benchmark Disabilities (PwBDs) can also apply for the post not reserved for PwBDs but Identified for PwBDs in accordance with provision of Ministry Social & Empowerment Gazette No. 38-16/2020-DD-III. Dtd. 04.01.2021 & Para 25 or DoPT OM No. 36036/3/2004.Estt(Res) dtd. 29.12.2005.*

- (vii) Applicants who are employed in Government/Quasi Government/Autonomous Institute/Public Sector Undertakings etc. should apply **through proper channel**. Forwarding letter from the employer indicating Vigilance Clearance (Hardcopy) is required.
- (viii) For candidates who are not employed at the time of application, but become employed subsequently, and called for interview, must arrange for NOC (with vigilance clearance) & that should reach SINP before the date of interview.
- (ix) No correspondence from the candidates will be entertained regarding their selection/test/interview/appointment. Canvassing in any form will disqualify a candidate.
- (x) **The Institute reserves the right to fill up or not fill up the posts(s).**
- (xi) **Any subsequent amendments/modifications etc. will be notified only in the Institute website which the interested candidates should visit frequently.**
- (xii) Candidates appointed will be governed by the New Pension Scheme introduced w.e.f. 01.01.2004.
- (xiii) Candidates are advised to mention their correct and active email address in the application.
- (xiv) No interim queries will be entertained.
- (xv) **The Institute will not be responsible for any postal delay.**

DATE OF OPENING OF ONLINE APPLICATION :	June 24, 2024 (10:00 AM IST)
LAST DATE OF SUBMISSION OF ONLINE APPLICATION :	July 25, 2024 (3:00 PM IST)
LAST DATE OF RECEIPT OF HARD COPY / PRINT OUT OF THE APPLICATION ALONGWITH REQUISITE DOCUMENTS :	August 06, 2024 Latest by 3:00 PM IST

Advt. No. : SINP/Estt/Advt./09/2024

Date : 14/06/2024

REGISTRAR